

THE MODEL RAILROAD CLUB, INC™

DUES POLICY

Active and Family Members

1. Monthly dues of a **Senior, Junior, or Family** member are due and payable on the first day of that month. Unpaid dues for any month become delinquent on the first day of the next month. Payments are applied, as far as the dollar amount permits, first to any fees due, then to any delinquent dues balance, then to the current month's dues obligation, and finally to future dues obligations.
2. When dues of a **Senior, Junior, or Family** member become two months delinquent, a late fee of ten per cent of the entire dues balance is assessed. An additional late fee of ten per cent of the entire dues balance plus late fee is added on the first day of each month thereafter that any dues delinquency persists, unless waived by BOD action.
3. The dues obligation of a new **Senior, Junior, or Family** Member begins on the first day of the next month after acceptance as a member.
4. A **Junior** Member automatically becomes a Senior member on the day of his eighteenth birthday, and Senior Member dues obligation begins on the first day of the next month.
5. The dues obligation of a **Junior** Member who is required by BOD action to pay dues at the Senior Member rate begins on the first day of the next month.
6. The dues obligation of an **Inactive** Member who changes to an Active or Family class of membership, or who is changed to Active Membership by BOD action, begins at the Senior, Junior, or Family Member rate as appropriate on the first day of the next month.
7. The dues obligation of an **Active or Family** Member whose dues were waived or reduced and later restored to the normal rate resumes on the first day of the next month.
8. Changes in the dues rates become effective on the first day of the next month following the Membership meeting at which the change is approved, with no prorating for any fraction of a month.
9. Whenever the dues rate is changed, paid-ahead dues are applied to future dues obligations as far as the dollar amount permits.
10. Payments of odd amounts are acceptable, and are applied as far as the dollar amount permits. However, dues obligations or payments are not prorated within any month.
11. Whenever the dollar amount of paid-ahead dues becomes less than the current monthly dues rate, the next month's dues will be considered unpaid on the first day of that month, and if the outstanding balance remains unpaid, delinquent on the first day of the following month.
12. Any bank charges resulting from a dishonored check are added to the member's dues balance.
13. The dues obligation of an **Active or Family** Member continues while that member is paying installments on a Life Membership. Such installments constitute paid-ahead Senior, Junior, or Family Member dues (whichever rate applies) until the final installment is paid.
14. When a member whose dues are current makes final payment on a **Life** Membership, no further dues payments are required.

THE MODEL RAILROAD CLUB, INC™

HOW TO PAY THE CLUB PAYING AT THE CLUB

BY CHECK

Make your check payable to **THE MODEL RAILROAD CLUB, INC**, or **TMRCI**. Write suitable information on the check's memo line (for example, **DUES**). Push the check into the mail slot next to the door to the office. If there is no paperwork with the check, you need not enclose it in an envelope. **Please do not fold the check.** Folding merely makes the check harder to remove and process. If there is paperwork, enclose the check and the paperwork in a payment envelope and seal it. **PRINT** your name, today's date, and the amount you are paying in the appropriate spaces, and suitable information in the "PAYMENT FOR" space. Push the envelope into the mail slot next to the door to the office.

IN CASH

Place your payment and any necessary paperwork in a payment envelope and seal it. **PRINT** your name, today's date, and the amount you are paying in the appropriate spaces, and suitable information (for example, **DUES**) in the "PAYMENT FOR" space. **THIS INFORMATION IS VITAL: THE OFFICE MANAGER IS NOT A MIND READER!** Push the envelope into the mail slot next to the door to the office.

PAYING BY US MAIL

Make your check payable to **THE MODEL RAILROAD CLUB, INC**, or **TMRCI**. Write suitable information on the check's memo line (for example, **DUES**). Enclose the check and any paperwork in an envelope. Address the envelope to:

**THE MODEL RAILROAD CLUB, INC.
PO BOX 1146
UNION, NJ 07083-1146**

Don't forget to apply proper postage -- the Postal Service returns mail with no or inadequate postage. US mail is usually collected from the Post Office every Tuesday, Wednesday, and Saturday. Of course, *everyone* knows better than to send cash through the US Mail.

MONTHLY DUES RATES

Senior Members \$20.00 per month due on the first day of each month
Junior Members \$10.00 per month due on the first day of each month
First Active Family Member ... \$20.00 per month due on the first day of each month
Add'l Active Family Member .. \$16.00 per month due on the first day of each month
Under 18 Family Member \$10.00 per month due on the first day of each month
Sponsor Family Member... \$10.00 per month due on the first day of each month
First Sponsored Member \$10.00 per month due on the first day of each month
Add'l Sponsored Member \$8.00 per month due on the first day of each month
Life Members... \$3,000.00 total payments (see Membership Department or Treasurer for details)

NOTE: A LATE FEE OF 10% OF THE ENTIRE DUES BALANCE IS ADDED EACH MONTH TO ANY DUES BALANCE DELINQUENT TWO MONTHS OR MORE.

OTHER PLACES TO PUT MONEY

The Ticket Seller collects donations of small amounts and visitor fees on Saturdays. Payment for soda goes into the soda machine. **DO NOT LEAVE MONEY ANYPLACE ELSE. OPEN MAIL SLOTS AND DESK DRAWERS ARE NOT SECURE.**